

BUSINESS LICENSE APPLICATION

OFFICE OF THE COUNTY CLERK

207 West Hill Avenue, Suite 100

Gallup, New Mexico 87301

Tele: (505) 863-6866

Fax: (505) 863-1419

"2022"

\$75.00 ANNUALLY

() NEW () RENEWAL () CANCEL () DUPLICATE \$10.00

1 Name of Business: _____

Also Doing Business As: (ADBA): _____

2 Name of Owner/Applicant: _____

3 **New Mexico Business Tax ID Number:** _____

4 Address of Business: _____

Mailing address for receipt Notices:

*** Physical Address: _____

5 Legal status of Business: Sole Proprietorship () Corporation () Estate ()
Limited Liability Company () Partnership () Other ()

6 Date of Formation: _____

7 Nature of Business: _____

8 N.M.E.D. Permit Number (FOOD ONLY) _____

9 Agent for service of process, i.e. - *If you cannot be located, someone who can be contact in case of an emergency:*

Contact Name: _____

Phone: _____

10 Print Name: _____

Signature: _____

Phone: _____

Title: _____

FOR OFFICIAL USE ONLY:

DATE: _____

DEPUTY INITIALS: _____

LICENSE NUMBER: _____

NOTE: We will need a copy of your updated BTID Status (Needs to be In-Compliance for Renewal) from NM Taxation and Revenue Department for Business Licenses-No Exceptions

LATE FEES FOR ALL LICENSES - IRREGARDLESS OF CLASS

\$5.00 for 1st Notice

\$15.00 for 3rd Notice

\$10.00 for 2nd Notice

\$300.00 for Final Notices & Court fines (will be included)