



County of McKinley

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Commissioner, Dist. 2
Genevieve Jackson

Chairperson
Commissioner, Dist. 3
David Dallago

County Manager
Richard Kontz

Addendum Number (1)

TO: All Bidders

FROM: Theresa M. Diaz
Procurement Agent/Buyer

DATE: September 7, 2011

**RE: RFP 2011-18 Addendum No. One (1)
Ramah WSD Water System Preliminary Engineering & Services**

You are hereby notified of Addendum Number One (1) to our Request for Proposal No. 2011-18

1. The following is provided for your information and clarification.

Question #1: Is the sole source of funding from a Community Development Block Grant (CDBG) Planning Grant, as listed on page 1 of the RFP, or is there other funding available?

Answer #1: CDBG is not the only funding anticipated for this scope-of-work.

Question #2: Has all of the funding from been secured?

Answer #2: Not at this date.

Question #3: What is the total amount of funding available for the services requested in the RFP?

Answer #3: Since this is request-for-proposals (RFP) process, the County has not made a determination of the total amount needed for this scope-of-work and is hoping to receive good proposals that it will select from; after a selection is made the County will negotiate the total amount available and cost with the selected applicant. At this point, the County has secured \$55,000.

Question #4: What are the requirements of NM Local Government Division and NM Environmental Department for the PER and is an outline available?

Answer #4: The County would yield to those State agencies referenced to answer those questions, but being that the PER is being funded by CDBG – these agencies have ultimate approval responsible for that final product.

Question #5: How many copies of the proposal are being requested?

Answer #5: One (1) original and Three (3) copies per the RFP must be submitted.

Question #6: The scope of work does not identify bidding or construction phase services as part of the scope of work for this project, however the evaluation criteria specifically includes a section related to construction services. Please clarify.

Answer #6: This RFP does not include any bidding or construction phase services, and thus this evaluation criteria sheet will not be used to score any proposals. The evaluation sheet will be the one outlined on page 13.

Question #7: The project description requests an operations and maintenance (O&M) plan, however the scope-of services does not include final design, bidding, or construction phase services. Please confirm scope-of-services.

Answer #7: This is the scope-of-services per RFP 2011-18, and all O&M plans would be on current systems of operations and maintenance.

Question #8: The Contracting Agency is listed as McKinley County; however the notice of RFP identifies the NWNMCOG as the contracting agency and representative of McKinley County as the point of contact. Please clarify who is serving as the Contracting Agency, Administering Agent, and Owner.

Answer #8: McKinley County is the Contracting Agency, the Administering Agent to manage the project is the Northwest New Mexico Council of Governments, and Owner will be ultimately Ramah Water & Sanitation District.

Question #9: The General Terms and Conditions of the RFP (page 11) do not require the Offeror to carry professional liability insurance. Please clarify or confirm this requirement.

Answer #9: The County is not requiring insurance for this project.

2. Other terms and conditions remain the same.

CERTIFICATION OF BIDDER

The undersigned acknowledge receipts of Addendum Number One (1) and the bid submitted is in accordance with information, instruction and stipulation set forth herein.

BIDDER: _____

BY: _____

DATE: _____